

MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT HELD ON WEDNESDAY, MARCH 2, 2022 AT 6:00/7:00 P.M. IN PERSON AT AZALEA HALL – 1620 PICKETT ROAD, MCKINLEYVILLE, CALIFORNIA
and
TELECONFERENCE Via ZOOM & TELEPHONE:
ZOOM MEETING ID: 859 4543 6653 (<https://us02web.zoom.us/j/85945436653>) and
TOLL FREE: 1-888-788-0099

CLOSED SESSION

AGENDA ITEM A. CALL TO ORDER:

A.1 Roll Call: The closed session of the Board of Directors of McKinleyville Community Services District convened at 6:30 p.m. with the following Directors and staff in attendance in person at Azalea Hall:

David Couch, President	Pat Kaspari, General Manager
Joellen Clark-Peterson, Vice President	April Sousa, Board Secretary
Scott Binder, Director	Joseph Blaine, IT Specialist
Greg Orsini, Director	Russel Gans, Legal Counsel (via zoom)
Dennis Mayo, Director	

A.2 Public Comment and Written Communications

None

A.3 Appoint Real Property Negotiators (Government Code § 54956.8)

Property: 1656 Sutter Road, McKinleyville, CA

Agency Negotiators: Pat Kaspari (MCSD General Manager); Russel Gans (MCSD District Counsel)

Negotiating Parties: Thomas McMurray (PWM, Inc)

Under Negotiation: Lease Extension, price/terms of payment

General Manager Kaspari gave an overview of the item and reasons for why this was part of the open session and the next item part of the closed session.

Motion: It was moved to appoint General Manager Pat Kaspari and District Counsel Russel Gans as Real Property Negotiators for the Lease Extension at 1656 Sutter Road, McKinleyville.

Motion by: Director Orsini; **Second:** Director Mayo

Roll Call: Ayes: Binder, Clark-Peterson, Mayo, Orsini, and Couch Nays: None Absent: None

Motion Summary: Motion Passed

A.4 Closed Session Discussion

Closed session began at 6:06 p.m. for the following items.

a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8)

Property: 1656 Sutter Road, McKinleyville, CA

Agency Negotiators: Pat Kaspari (MCSD General Manager); Russel Gans (MCSD District Counsel)

Negotiating Parties: Thomas McMurray (PWM, Inc)

Under Negotiation: Lease Extension, price/terms of payment

b. CONFERENCE WITH DISTRICT LABOR NEGOTIATORS (Government Code § 54954.5 and 54957)

Agency designated representative: Board Members Dennis Mayo and David Couch

Unrepresented employee to whom negotiations pertain: All MCSD Employees

REGULAR SESSION

AGENDA ITEM A. CALL TO ORDER:

A.1 Report out of Closed Session

No Reportable Action.

A.2 Roll Call: The regular session of the Board of Directors of McKinleyville Community Services District convened at 7:18 p.m. with the following Directors and staff in attendance in person at Azalea Hall:

David Couch, President
Joellen Clark-Peterson, Vice President
Scott Binder, Director
Greg Orsini, Director
Dennis Mayo, Director

Pat Kaspari, General Manager
April Sousa, Board Secretary
Joseph Blaine, IT Specialist
Colleen Trask, Finance Director
Lesley Frisbee, Parks & Recreation Director
James Henry, Operations Director

A.3 Pledge of Allegiance: The Pledge of Allegiance was led by Director Mayo.

A.4 Additions to the Agenda: There were no additions to the agenda.

A.5 Approval of the Agenda:

Motion: It was moved to approve the agenda as delivered.

Motion by: Director Orsini; **Second:** Director Binder

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Clark-Peterson, Orsini, and Couch Nays: None Absent: Mayo

Motion Summary: Motion Passed

AGENDA ITEM B. PUBLIC HEARINGS:

None.

AGENDA ITEM C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS:

None.

AGENDA ITEM D. CONSENT CALENDAR:

D.1 Consider Approval of the Minutes of the Board of Directors Regular Meeting on February 2, 2022

D.2 Consider Approval of January 2022 Treasurer's Report

D.3 2021 Wastewater Management Facility Annual Report to the North Coast Regional Water Quality Control Board (NCRWQCM)

D.4 Reaffirm Resolution 2021-27 Making Findings Pursuant to Government Code Section 5493, as Amended by Assembly Bill 361, and Authorizing the Continued Use of Virtual Meetings

D.5 Consider Attendance at the 2022 Special Districts Legislative Days in Sacramento May 17 and 18, 2022

Motion: It was moved to approve the Consent Calendar.

Motion by: Director Orsini; **Second:** Director Binder

Roll Call: Ayes: Binder, Clark-Peterson, Orsini, and Couch Nays: None Absent: Mayo

Motion Summary: Motion Passed

AGENDA ITEM E. CONTINUED AND NEW BUSINESS:

E.1 Presentation of Humboldt County's Multifamily Rezone Project

General Manager Kaspari gave an overview of the item and then handed the microphone over to Michelle Nielson from the County to give a presentation.

This was information only. No action taken.

E.2 Consider Preparing an MOU with Humboldt Bay Municipal Water District to Wheel HBMWD Water through MCSD System to the Trinidad Rancheria

General Manager Kaspari gave the overview of this item. John Friedenbach from Humboldt Bay Municipal Water District was available to give comment and answer clarifying questions from the Board. There was no public comment.

Motion: Approve the preparation of a Memorandum of Understanding (MOU) with Humboldt Bay Municipal Water District (HBMWD) to wheel HBMWD water through the MCSD system to the Trinidad Rancheria.

Motion by: Director Mayo; **Second:** Director Orsini

Roll Call: Ayes: Binder, Clark-Peterson, Mayo, Orsini, and Couch Nays: None Absent: None

Motion Summary: Motion Passed

E.3 Consideration of Water Leak Adjustment Appeal from Daryl Runyan

General Manager Kaspari introduced the item and noted that Mr. Runyan was not present to give testimony on his appeal. The Board gave comment and feedback. There was no public comment.

Motion: Uphold the General Manager's decision to deny the appeal.

Motion by: Director Orsini; **Second:** Director Mayo

Roll Call: Ayes: Binder, Clark-Peterson, Mayo, Orsini, and Couch Nays: None Absent: None

Motion Summary: Motion Passed

E.4 Review Information for the Draft Capital Improvement Plan for the Operational Funds: Water, Wastewater, and Streetlights, FY 2022-23

This item was introduced by Finance Director Colleen MR Trask. She answered clarifying questions from the Board. There was no public comment.

This was an information only item. No action was taken.

E.5 Consider Call for Nominations for District Board Members to Serve on Humboldt Local Agency Formation Commission (LAFCo)

Board Secretary April Sousa reviewed the item and opened it up for questions from the Board. There was no public comment.

Motion: Nominate Director David Couch to both the Regular Voting and Alternate Seats on Humboldt LAFCo.

Motion by: Director Mayo; **Second:** Director Orsini

Roll Call: Ayes: Binder, Clark-Peterson, Mayo, Orsini, and Couch Nays: None Absent: None

Motion Summary: Motion Passed

E.6 Consider First Reading of Ordinance 2022-01 Amending Regulation 68: Latent Powers of Article VI: General Provisions of the MCSD Rules and Regulations to Include Law Enforcement Collaboration

Board Secretary Sousa gave a review of the Staff report and asked for questions.

Motion: Approve the First Reading of Ordinance No. 2022-01 Amending Regulation 68: Latent Powers of Article VI: General Provisions of the MCSD Rules and Regulations to Include Law Enforcement Collaboration, by title only.

Motion by: Director Clark-Peterson; **Second:** Director Binder

Roll Call: Ayes: Binder, Clark-Peterson, Mayo, Orsini, and Couch Nays: None Absent: None

Motion Summary: Motion Passed

AGENDA ITEM F. REPORTS

F.1 ACTIVE COMMITTEE REPORTS

- a. **Parks and Recreation Committee (Binder/Clark-Peterson):** Nothing further to report from Director Frisbee's report.
- b. **Area Fund (John Kulstad/Clark-Peterson):** Did not meet.
- c. **Redwood Region Economic Development Commission (Clark-Peterson/Binder):** Nothing to report.
- d. **McKinleyville Senior Center Advisory Council (Binder/Clark-Peterson):** Did not meet. Director Binder mentioned that they are assembling a search for an Executive Director.
- e. **Audit (Orsini/Couch):** Did not meet.
- f. **Employee Negotiations (Couch/Mayo):** Did meet, but nothing further to report
- g. **McKinleyville Municipal Advisory Committee (Orsini/Binder):** Director Orsini reported on the most recent meeting.
- h. **Local Agency Formation Commission (Couch):** Nothing to report.
- i. **Environmental Matters Committee (Couch/Clark-Peterson):** Did not meet.
- j. **Ad Hoc Community Forest Committee (Mayo/Orsini):** A public meeting was held on 2/25/22 and another was announced for 3/8/22.
- k. **Ad Hoc Latent Powers Committee (Orsini/Couch):** Committee dissolved at this meeting.

F.2 LEGISLATIVE AND REGULATORY REPORTS

Director Mayo mentioned AB2142 briefly. Director Orsini noted he had a CSDA Legislative meeting later in the week.

F.3 STAFF REPORTS

- a. **Support Services Department (Colleen M.R. Trask):** Finance Director Colleen Trask reminded the Board that the new Finance Director, Nicole Alvarado, will be present at the next meeting.
- b. **Operations Department (James Henry):** Operations Director James Henry had nothing further to add to his written report.
- c. **Parks & Recreation Department (Lesley Frisbee):** Recreation Director Lesley Frisbee had nothing further to add to her written report.
- d. **General Manager (Patrick Kaspari):** General Manager Kaspari highlighted the 4.5 MG Tank Phase 2 funding and the Sewer Crossing update.

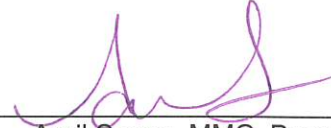
F.4 PRESIDENT'S REPORT: Nothing to report. County Supervisor Steve Madrone was given the opportunity to speak.

F.4 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEM REQUESTS:

Director Mayo asked for a moment of pause to honor those in Ukraine who were suffering.

G. ADJOURNMENT:

Meeting Adjourned at 9:41 p.m.



April Sousa, MMC, Board Secretary