

**Wednesday, April 17, 2024**

**6:30pm**

Parks & Recreation Committee Meeting

NOTES

**Members Present:** Johnny Calkins, , Phil Heidrick, Jane Fusek, John Kulstad, Heidi Conzelmann, Jennifer Ortega, Scott Binder, Charlie Caldwell, Dana Merrill, Ciara Torres, Patti Stuart

**Members Absent:** Julie Giannini-Previde, Heidi Conzelmann

**Meeting Notes:**

Communications:

*Jane Fusek gave a reminder to committee of the upcoming Botanical Garden workday on Sunday, April 21<sup>st</sup>.*

Public Comment:

None

Rules & Regulations: Rule 47.02

*Committee members discussed and drafted alternate language to allow for the use of class 1 & 2 e-bikes within the McKinleyville Community Forest. Charlie Caldwell moved to recommend the following change to Rule 47.02 to the MCSD Board of Directors:*

**RULE 47.02. MOTORIZED AND ELECTRIC VEHICLE USE PROHIBITED**-Public recreation use of the Community Forest Property does not include use or operation of any motorized or electric vehicle. Recreational use must be done via pedestrian use, ~~non-motorized/non-electric~~ bicycle, including class 1 & 2 electric bicycles or horseback. Bicycles yield to equestrians and pedestrians; pedestrians yield to equestrians. Operation of non-motorized vehicles within the community forest property must comply with existing Rule 41.04 of these Rules & Regulations

*Member Patti Stuart seconded the motion and the committee voted unanimously to recommend the change.*

Community Garden:

Charlie Caldwell is developing a plan with Boys & Girls Club teen center staff to get teen club members involved in the rehabilitation of the garden. Charlie is still working to coordinate improvements with Garden users and the Boys & Girls Club teens.

Draft 2024-25 Parks & Rec Budget Review

*Committee reviewed the draft FY 2024-25 budget for the Parks & Recreation Dept. There were no questions or concerns discussed.*

Dept. Director Report:

Recreation Program Updates

- *Drop-in Pickleball is on Monday, Wednesday and Friday mornings 9:30am to 12:30pm at the McKinleyville Activity Center. Drop in is \$4 per person.*
- *Beginning Pickleball class that will run on Tuesday evenings, April 23-May 14<sup>th</sup> is full.*
- *Drop-in Kung Fu is on Tuesday and Thursday evenings 5:30pm-7:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class.*
- *Drop-in Tai Chi is Sundays 11:00am-12:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class.*
  - *The Martial Arts classes are averaging 5-8 people per class.*
- *Fast Break Friday's, a drop-in basketball program for youth ages 13 to 17. Drop-in is \$5 per participant. It is averaging 18-20 participants per week.*

- Sunday Night drop-in Basketball is averaging 8-10 participants per week.
- Playgroup for children 0-5 years old is running every Thursday from 10:30am-12:30pm.
- Pee Wee Basketball league for Kindergarten thru 2<sup>nd</sup> grades is full. The league began April 2<sup>nd</sup> and ends on May 18<sup>th</sup>.
- The Totletics T-ball program that starts on May 25<sup>th</sup>. This program is for 3-5 year olds and hosts 40 children per class series. There are currently 9 openings left in this program.
- Breakout: Skate Camp April 15-19 is running this week. Breakout is a day camp program for youth age 6-11.
- Cooking classes for kids: The May class "Mother's Day Tea" to be held on May 11<sup>th</sup> is already full.

#### Park & Facility Maintenance Updates

The Parks crew and NHES continue the routine schedule for maintenance on Central Ave. and Open Space Zone landscaping. It is spring and everything is growing very quickly. Staff continue to keep up with daily/weekly routine facility and vehicle maintenance. Monthly inspections were conducted on all facilities and Open Spaces.

#### Facility Rentals & Use

- 17 Azalea Hall Rentals plus a weekly and a bi-weekly meeting room rental in April through May.
- 2 parties were booked through the Party Program, plus two weekly sports vendors at the Activity Center in April through May.
- 24 Activity Center Rentals April through May.
- 10 Pierson Park Rentals April through May.

#### Vandalism Report

Vandalism in the restrooms at both Pierson and Hiller Park are an on-going issue.

#### Hewitt Ranch Property Updates

No updates at this time.

#### North Bank River Property Updates

The fifth wheel camper that had been parked at the pull out of the North Bank river property has been removed.

#### Other updates:

- Staff is preparing and planning summer specialty camps which will include, skate camp, cooking camp, tot-camp and more.
- Staff has been preparing for the Recreation database software program upgrade, slated to go live in May.
- Staff continues to work with MUSD to provide staff for the school districts after school programs.
- Staff continues to participate as members of the McKinleyville Chamber of Commerce Board of Directors, the McKinleyville Family Resource Center Board of Directors and the Boys & Girls Club of the Redwoods Board of Directors.
- Staff continues to provide support to other departments of the District; assisting with accounts payable, and payroll.

#### AdHoc Committee Reports:

- Skate Park—The Humboldt Skatepark Collective is planning fundraising opportunities for spring and summer. It is estimated that Phase 2, adding another 5,000-6,000 sq. ft. to the park will cost \$280,000.
- Fisher Ranch Estuary project— No updates
- BMX— staff gave update construction bid documents and bid process
- Community Garden—see agenda item note

Agenda Items for next meeting:

- Botanical Garden update
- Addition of Tribal Land Acknowledgement to PARC meeting protocols
- Background and information regarding the OSMZ program
- Undeveloped Park Property information and discussion

Next meeting will be Wednesday, May 15, 2024

Adjournment:

- Adjourned: approximately 7:31pm