

MINUTES OF THE SPECIAL MEETING OF THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT AND THE MCKINLEYVILLE MUNICIPAL ADVISORY COMMITTEE HELD ON WEDNESDAY, OCTOBER 26, 2022 AT 6:00 P.M. IN PERSON AT AZALEA HALL – 1620 PICKETT ROAD, MCKINLEYVILLE, CALIFORNIA and TELECONFERENCE Via ZOOM & TELEPHONE: ZOOM MEETING ID: 859 4543 6653 (<https://us02web.zoom.us/j/85945436653>) and TOLL FREE: 1-888-788-0099

AGENDA ITEM A. CALL TO ORDER:

A.1 The special session of the Board of Directors of McKinleyville Community Services District convened at 6:02 p.m.

Roll Call: the following Directors and staff of the McKinleyville Community Services District were in attendance in person at Azalea Hall:

David Couch, President	Pat Kaspari, General Manager
Joellen Clark-Peterson, Vice President	April Sousa, Board Secretary
Scott Binder, Director	Joseph Blaine, IT Specialist
Dennis Mayo, Director	James Henry, Operations Director
Greg Orsini, Director	Lesley Frisbee, Parks & Recreation Director (via zoom)
	Nicole Alvarado, Finance Director

Roll Call: the following members of the McKinleyville Municipal Advisory Committee were in attendance in person at Azalea Hall:

Bonnie Oliver, Chair	Lisa Dugan
Kevin Jenkins, Vice-chair	Pat Kaspari
Maya Conrad	Greg Orsini
Kevin Dreyer	Twila Sanchez

A.2 Pledge of Allegiance: The Pledge of Allegiance was led by MCSD Board President, David Couch.

A.3 Additions to the Agenda: There were no additions or changes to the agenda.

A.4 Approval of the Agenda:

Motion: It was moved to approve the agenda as delivered

Motion by: Director Orsini; **Second:** Director Mayo

There were no comments from the MCSD Board, MMAC, or public.

Roll Call MCSD: Ayes: Binder, Clark-Peterson, Mayo, Orsini and Couch Nays: None Absent: None

Roll Call MMAC: Ayes: Conrad, Dreyer, Dugan, Jenkins, Kaspari, Orsini, Sanchez, and Oliver Nays: None Absent: None

Motion Summary: Motion Passed

AGENDA ITEM B. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS:

MCSD Board Director Dennis Mayo announced a Harbor District event at the marina on October 27, 2022 at 1 p.m.

James Biteman was introduced as the new MCSD Board director whose term will begin in December 2022.

MMAC Chair Bonnie Oliver asked MCSD Board Director Scott Binder about the upcoming Trash Bash in McKinleyville.

Humboldt County Supervisor Steve Madrone commended the MMAC and MCSD for having this joint meeting.

AGENDA ITEM C. CONTINUED AND NEW BUSINESS:

C.1 Discussion of Differing Roles, Nature, and Structure of the McKinleyville Community Services District (MCSD) and the McKinleyville Municipal Advisory Committee (MMAC)

MMAC Chair Oliver gave a review of the MMAC, including history, roles, rules and responsibilities. Their website was discussed and what MMAC does and does not do. MCSD Director Mayo asked if there could be a link to the MMAC website on the MCSD website.

C.2 Presentation on MCSD Project Updates

MCSD General Manager Pat Kaspari gave a brief overview of what MCSD does and does not do, and then gave a presentation on various MCSD projects, including the Community Forest, the BMX Park, the 4.5 MG Tank, Mad River Estuary Project, Microgrid project at the Wastewater Management Facility, and the Central Avenue Water/Sewer Rehab Plan.

C.3 Discussion of Utility Capacity Issues Related to the Town Center and Future Housing Development in McKinleyville

MCSD General Manager Kaspari gave a general overview of capacity within the jurisdiction of MCSD. The County General Plan update and how new construction relates to capacity was discussed. Infrastructure repairs was also discussed.

C.4 Discussion Related to Bringing a united McKinleyville Voice to County Issues

MMAC Chair Oliver began this discussion explaining the reason it was on the agenda, which was clarified that the discussion was more about how McKinleyville can, as a whole, MCSD and MMAC, be better informed by the County and how can both governing bodies give input to the County. It was suggested that a member of the MMAC attend MCSD meetings. Staying informed and the ways to find information were mentioned. It was determined that in order for both governing bodies to have a seat at the table, they each had to continue to remind the County of their presence and to stay involved.

AGENDA ITEM D. NEXT MEETING ANNOUNCEMENT

The next MMAC meeting was announced as being on November 30, 2022.
The next MCSD meeting was announced as being on November 2, 2022.

G. ADJOURNMENT:

Meeting Adjourned at 8:37 p.m.



April Sousa, MMC, MCSD Board Secretary