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**TO: MEMBERS, RECREATION ADVISORY COMMITTEE**

**FROM: LESLEY FRISBEE, RECREATION DIRECTOR**

**SUBJECT: STAFF NOTES FOR FEBRUARY 18, 2021 MEETING**

**AGENDA ITEM I- Introductions, Call to Order & Flag Salute**

**AGENDA ITEM II - Communications**

*Staff or members may communicate any pertinent information not already scheduled to be discussed on the agenda.*

**AGENDA ITEM III - Public Comment**

*Any person may address the Committee at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District.*

**AGENDA ITEM IV – Recreation Director Report**

- Staff have been working with the BMX community to host a series of public input meetings for the design and development of a BMX Track & Park for which staff will be seeking grant funding from the Prop 68 funded Statewide Park Development and Community Revitalization Program. Staff has prepared and uploaded much of the SPP grant application for the Pierson Park Expansion and Renovation project and is currently drafting the narratives for the BMX Track and Park application.
- Staff facilitated staff development workshops for District employees.
- Staff continue providing the Recreation Afternoon Program to 16 elementary age school children. Staff is providing a full day program February 16<sup>th</sup> -22<sup>nd</sup>.
- Staff prepared the Spring-Summer Newsletter and Activity Guide. It will be printed and mailed the week of February 15<sup>th</sup> -22<sup>nd</sup>.
- Park Maintenance staff provided routine maintenance to several OSMZ's and all parks and facilities.

*Action: Information*

**AGENDA ITEM V – BMX Track & Park Project**

Staff and Wendy Orlandi have completed the public input meetings required for the Prop 68 SPP grant application. Staff is compiling the input from the meetings and surveys for the application. Devin Medrud has refined the concept plan for the project. The latest edition can be reviewed in **Attachment 1**.

In addition to submitting the grant application, the next steps are to finalize the details of the draft Operations and Maintenance Agreement between HSC-BMX and MCSD; determine permit requirements and support the BMX committee's fundraising plan.

*Action: Information*

### **AGENDA ITEM VI – Community Forest**

The ad-hoc committee met on February 8<sup>th</sup>. The committee discussed the property acquisition/transfer timeline between TPL and GDR, and what MCSD needs to do prior to the transfer of title to MCSD. It is estimated that the property will not be transferred to MCSD until the summer of 2022. The formation of a formal Community Forest Committee was discussed, and it is estimated that MCSD will begin soliciting members in 4-5 months and estimate to have the committee formed in the fall of 2021.

MCSD is still awaiting the agreement from the Northcoast Resource Partnership for the Technical Assistance grant for a Community Forest Management plan.

The following bullet points contain what MCSD staff and Board members are consistently messaging to the public regarding the Community Forest project:

- As of right now MCSD does not own the property. Transfer of the property to MCSD will not be complete until Summer of 2022.
- MCSD cannot and will not begin any Community Forest development projects before the property transfer is complete.
- MCSD will not begin any development projects until a Community Forest Management plan is in place.
- Formal Public access to the forest is not likely within the next two years. There is a lot of planning and research that the District will need to do before the Community Forest can be formally accessed by the public.
- Updates on the Community Forest project status will be made at monthly Park and Recreation Committee meetings as well as at monthly MCSD Board of Director meetings. The public is welcome to attend these meetings to get the most recent information on the project.

*Action: Information*

### **AGENDA ITEM VII – Budget Review**

Staff will provide an update on the current status of the FY 20-21 budget as well as share the DRAFT Capital Improvement Project budget that was shown to the MCSD Board at the February 3<sup>rd</sup> Board meeting.

*Action: Information*

### **AGENDA ITEM VIII – Report on Actions of MCSD Board**

***E.1 Consider Adoption of Resolution 2021-04 Recognizing, Honoring, and Commending Jens Andersen for Fifteen (15) Years of Service*** Recreation Director Lesley Frisbee gave an overview of this item and spoke highly of Jens Anderson and his years of service. She read the Resolution for the record. Jens thanked Recreation Director Frisbee for her guidance. The Board, staff, and the public were given an opportunity to provide comments, which several did.

***Motion:*** It was moved to approve Resolution 2021-04 recognizing, honoring, and commending Jens Anderson for fifteen (15) years of service.

***Motion by:*** Director Couch; ***Second:*** Director Binder

***Roll Call:*** Ayes: Binder, Clark-Peterson, Couch, Orsini, and Mayo Nays: None Absent: None

***Motion Summary:*** Motion Passed

**E.13 Consider Approval of Resolution 2021-02 Authorizing the Application for Statewide Park Development and Community Revitalization Program Grant Funds for the Pierson Park Expansion and Renovation Project**

Recreation Director Frisbee gave an overview of this item and answered clarifying questions. Charlie Caldwell, member of the public, spoke in support of the Resolution.

**Motion:** Approve Resolution 2021-02 authorizing the application for the Statewide Park Development and Community Revitalization Program Funding for the Expansion and Renovation of the Pierson Park campus.

**Motion by:** Director Couch; **Second:** Director Orsini

**Roll Call:** Ayes: Binder, Clark-Peterson, Couch, Orsini, and Mayo Nays: None Absent: None

**Motion Summary:** Motion Passed

*Action: Information*

**AGENDA ITEM IX – Ad Hoc Committee Reports**

Hewitt Ranch (John Kulstad)

Skate Park (Charlie Caldwell)

Property at School Road and Washington Ave (Chad Sefcik)

Riverfront property (Jeff Dunk)

Fischer Ranch Estuary Project (Johnny Calkins)

BMX Bike Track (Charlie Caldwell)

*Action: Information*

**AGENDA ITEM X – Discuss Agenda Topics for Next Meeting**

*Action: Discussion*

**AGENDA ITEM XI – Adjournment**