

MINUTES OF THE CLOSED/REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT HELD ON WEDNESDAY, JULY 1, 2020 7:00 P.M.

TELECONFERENCE Via ZOOM & TELEPHONE:

ZOOM MEETING ID: 675 633 6928 (<https://zoom.us/j/6756336928>) and TOLL FREE: 1-888-788-0099

AGENDA ITEM A. CALL TO ORDER:

A.1 Roll Call: The regular session of the Board of Directors of McKinleyville Community Services District convened at 7:00 pm with the following Directors and staff in attendance:

Mary Burke, President
Shel Barsanti, Director
John Corbett, Director
David Couch, Director
Dennis Mayo, Director

Gregory Orsini, General Manager
Pat Kaspari, General Manager
Colleen Trask, Finance Director
James Henry, Operations Director
Lesley Frisbee, Recreation Director
April Sousa, Board Secretary

A.2 Pledge of Allegiance: The Pledge of Allegiance was led by President Burke.

A.3 Additions to the Agenda: There were no additions to the agenda.

A.4 Approval of the Agenda:

Motion: It was moved to adopt the agenda with removing item E.5: Discuss/Consider Adoption of Initial Study/Mitigated Negative Declaration CEQA Documents for the Mad River Floodplain and Public Access Enhancement Project.

Motion by: Director Barsanti; **Second:** Director Mayo

Director Barsanti stated she had many questions regarding E.5 that may take time to obtain the information in order to answer and would like staff to have time to research these questions. Clarification was given on the subject of the item to be removed.

Roll Call: Ayes: Barsanti, Corbett, Couch, and Mayo Nays: None Abstain: Burke Absent: None

Motion Summary: Motion Passed

A.5 Closed Session Discussion: There was no Closed Session.

AGENDA ITEM B. PUBLIC HEARINGS: Proposed Assessment and Formations of Street Light Zone #102, and #104, and Consider Adoption of Resolution 2020-16 (Street Light Zone #102) and Resolution 2020-18 (Street Light Zone #104)

General Manager Kaspari gave an overview. The Public Hearing was opened at 7:20 p.m. There were not comments/protests given. The Public Hearing was closed. There was no other public comment.

Motion: It was moved to adopt Resolution 2020-16 for formation of the Avelar/Imeson Street Light Zone #102 and Resolution 2020-18 for formation of the Valadao/Lime Street Light Zone #104

Motion by: Director Mayo; **Second:** Director Corbett

Roll Call: Ayes: Barsanti, Corbett, Couch, Mayo and Burke Nays: None Absent: None

Motion Summary: Motion Passed

AGENDA ITEM C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS:

There was a total of 49 distinct logins on the zoom call (Board members, Staff, and Public).

President Burke gave instructions on how Public Comment would be taken.

Rick Ellis, lifelong resident of McKinleyville and member of the Church of the Joyful Healer, True North Organizing Network, and AHHA (Affordable Homeless Housing Alternatives), expressed the need for immediate emergency housing for the unhoused to shelter in place in McKinleyville.

Hillarie Beyer, Director of the McKinleyville Family Resource Center, expressed the need for immediate emergency housing for the unhoused to shelter in place in McKinleyville.

Barbara Georgianna, resident of Humboldt County and McKinleyville resident for 16 years, member of the McKinleyville Municipal Advisory Committee, the Church of the Joyful Healer, and True North Organizing Network, commented on concerns of the unhoused during the shelter in place mandate.

Steve Madrone, County Supervisor serving the McKinleyville Area, commented on housing needs for the unhoused of McKinleyville during shelter in place.

Written Communication received by 4:30 p.m. on the night of the meeting was read by the Board Secretary. These consisted of: 13 letters regarding a possible proposed cell tower (12 against, 1 for), 3 letters regarding the project from Item E.5 that was pulled from the agenda, 1 letter about shelter in place for the unhoused in McKinleyville.

Additional Public Comments were received.

Paul Hilton commented on new possibilities for renaming of the community.

Beth Frink and another resident, Jeff, commented on cell phone towers in residential areas.

President Burke directed the public to consult the District General Manager's Report, which may answer some of their questions.

AGENDA ITEM D. CONSENT CALENDAR:

D.1 Consider Approval of the Minutes of the Board of Directors Regular Meeting on June 3, 2020

D.2 Consider Approval of May 2020 Treasurer's Report

Motion: It was moved to approve Consent Calendar.

Motion by: Director Couch; **Second:** Director Mayo

There were no comments from the Board or public.

Roll Call: Ayes: Barsanti, Corbett, Couch, Mayo and Burke Nays: None Absent: None

Motion Summary: Motion Passed

AGENDA ITEM E. CONTINUED AND NEW BUSINESS:

E.1 Review and Discuss the McKinleyville Skatepark Quarterly Project Status Update Presented by the Humboldt Skatepark Collective (HSC)

Charlie Caldwell of the Skatepark Collective gave a quarterly report. The Board and Public were given the opportunity to ask questions. Clarifying questions regarding construction were discussed. This item was informational only. No action taken

E.2 Consider approval of Professional Services Agreement for Points West Surveying to Perform and Record Boundary Survey of Pialorsi Property Purchase

General Manager Kaspari gave an overview of the agenda item. There was no comment from the public or Board.

Motion: Authorize the Board President to execute the Professional Services Agreement with Points West Surveying to perform survey services for the Pialorsi Ranch Property purchase and declare the General Manger as Designated Representative of MCSD. Contract not to exceed \$35,000 with a 10% (\$3,500) contingency, totaling \$38,500.

Motion by: Director Barsanti; **Second:** Director Corbett

Roll Call: Ayes: Barsanti, Corbett, Couch, Mayo and Burke Nays: None Absent: None

Motion Summary: Motion Passed

E.3 Consider approval of Professional Services Agreement for GHD Inc. for Design and Construction Management for the Highway 101 Sewer Crossings Retrofit Project

General Manager Kaspari gave an overview. Clarifying financial questions were discussed. There was no public comment.

Motion: Authorize the Board President to execute the Professional Services Agreement with GHD to perform Engineering services for the Highway 101 Sewer Crossings Retrofit Project, and declare the General Manger as Designated Representative of MCSD not to exceed \$1,110,130 with a 10% (\$111,013) contingency, totaling \$1,221,143.

Motion by: Director Corbett; **Second:** Director Mayo

Roll Call: Ayes: Barsanti, Corbett, Couch, Mayo and Burke Nays: None Absent: None

Motion Summary: Motion Passed

E.4 Reserve Policy Review for Catastrophe Reserves

Finance Director Colleen M.R. Trask gave an overview of the item. The Board asked clarifying questions regarding reserve funds for depreciating assets. There was no public comment. This was an informational only item. No action taken.

AGENDA ITEM F. REPORTS

F.1 ACTIVE COMMITTEE REPORTS

- a. **Recreation Advisory Committee (Couch/Mayo):** Nothing to report, did not attend. Recreation Director Frisbee included minutes in her report.
- b. **Area Fund (John Kulstad/Barsanti):** Did not meet.
- c. **Redwood Region Economic Development Commission (Mayo/Burke):** Nothing to report.
- d. **McKinleyville Senior Center Advisory Council (Barsanti/Burke):** Did not meet.
- e. **Audit (Corbett/Barsanti):** Nothing to report.
- f. **Employee Negotiations (Couch/Corbett):** Did not meet.
- g. **McKinleyville Municipal Advisory Committee (Burke/Mayo):** President Burke gave a report from the last meeting. It was General Manager Orsini's last McMAC meeting.
- h. **Local Agency Formation Commission (Couch):** Nothing to report for Humboldt LAFCo but did give a report on CalLAFCo news.
- i. **Environmental Matters Committee (Couch/Corbett):** Did not meet.

F.2 LEGISLATIVE AND REGULATORY REPORTS

Director Mayo discussed some material from ACWA (Association of California Water Agencies).

It was also discussed that in the past, the Board would get updates from the Sheriff and Humboldt County Public Works during meetings occasionally.

F.3 STAFF REPORTS

- a. **Support Services Department (Colleen M.R. Trask):** Finance Director, Colleen Trask highlighted the reopening of the District's front office plan, gave an insurance update, and gave an update on the lock list.

- b. Operations Department (James Henry):** Operations Director, James Henry had nothing further to add to his written report. Director Corbett asked clarifying questions regarding the percent reduction noted in the water usage comparison table.
- c. Parks & Recreation Department (Lesley Frisbee):** Recreation Director, Lesley Frisbee had nothing further to add to her written report.
- d. General Manager (Patrick Kaspari):** General Manager Kaspari highlighted meetings regarding the unhoused in McKinleyville and shelter in place procedure and the discussion on the possible cell phone tower.

F.3.2 PRESIDENT'S REPORT: President Burke formalized an AdHoc committee consisting of Directors Corbett and Mayo for discussing issues arising for the Unhoused in McKinleyville. She also noted Director Mayo attending the virtual ACWA summer conference.

F.4 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEM REQUESTS:

President Burke would like to add the following items to a future agenda:

- Policy for Property Use – specifically Cellphone Towers
- “2x2’s” – communications and updates from the Humboldt County Sheriff, Humboldt County Public Works Department and Department of Health and Human Services

Director Mayo gave an update on the Trinidad Rancheria request to Humboldt Bay Municipal Water District to extend water for their needs. He expressed his opinion and past board opinion on the matter and noted it may be a future agenda item.

G. ADJOURNMENT:

Meeting Adjourned at 9:47 p.m.



April Sousa, CMC, Board Secretary