



Mission statement of McKinleyville Community Services District:
"Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner."

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
WILL BE HELD
WEDNESDAY, MAY 5, 2021 AT 6:15/7:00pm**

**TELECONFERENCE Via ZOOM & TELEPHONE:
Use ZOOM MEETING ID: 857 1931 4945 (<https://us02web.zoom.us/j/85719314945>) or DIAL
IN TOLL FREE: 1-888-788-0099 (No Password Required!)**

To participate, please teleconference using the toll free number listed above, or join through the internet at the Zoom App with weblink and ID number listed above, or the public may submit written comments to the Board Secretary at: comments@mckinleyvillecsd.com up until 4:30 p.m. on Tuesday, May 4, 2021.

All Public Comment received before the above deadline will be provided to the Board at 9 a.m. on Wednesday, May 5, 2021 in a supplemental packet information that will also be posted on the website for public viewing.

CLOSED SESSION AGENDA
6:15 p.m.

A. CALL TO ORDER

A.1 Roll Call

A.2 PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

A.3 Closed Session Discussion

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

a. CONFERENCE WITH LEGAL COUNSEL— Liability Claim (Gov. Code Section 54956.9(d)(2)): Claimant: L. Altman (Refund Claim)

b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (California Government Code § 54954.5 and 54957) Title: General Manager—Patrick Kaspari

REGULAR AGENDA

7:00 p.m.

A. CALL TO ORDER

A.1 Report Out of Closed Session

A.2 Roll Call

A.3 Pledge of Allegiance

A.4 Additions to the Agenda

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

A.5 Approval of the Agenda

B. PUBLIC HEARINGS

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

B.1 Conduct Public Hearing for the Annual Levy of Assessments **Pg. 7**
(Fiscal Year 2021/2022) for the Measure B Maintenance Assessment District – Renewal for Parks, Open Space, and Recreational Facilities

Consider Adopting Resolution 2021-12; Approving the Annual Engineer's Report; Fiscal Year 2021/2022; McKinleyville Community Services District; Measure B Maintenance Assessment District (Renewal for Parks, Open Space, and Recreational Facilities), Including the Assessment Diagram Connected Therewith

Consider Adopting Resolution 2021-13; Ordering the Levy and Collection of Assessments within the Measure B Maintenance Assessment District (Renewal for Parks, Open Space, and Recreational Facilities) for FY 2021/2022

Attachment 1 – Resolution 2021-12	Pg. 10
Attachment 2 – Resolution 2021-13	Pg. 12
Attachment 3 – Annual Engineer's Report Fiscal Year 2021/22	Pg. 15
Attachment 4 – PSA for Notice of Hearing	Pg. 20

C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

D. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

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| D.1 | Consider Approval of the Minutes of the Board of Directors Regular Meeting on April 7, 2021 | Pg. 153 |
| | Attachment 1 – Draft Minutes from April 7, 2021 | Pg. 154 |
| D.2 | Consider Approval of March 2021 Treasurer’s Report | Pg. 159 |
| D.3 | Compliance with State Double Check Valve (DCV) Law | Pg. 181 |
| D.4 | Consider Approval of Recreation Program Fees for 2021-22 Recreation Programs | Pg. 183 |
| D.5 | Consider Authorization to Send Letter of Support of AB1311 – Recycling: Beverage Containers | Pg. 187 |
| | Attachment 1 – AB1311 Text | Pg. 189 |
| | Attachment 2 – Draft letter of Support | Pg. 197 |
| D.6 | Review the McKinleyville Skatepark Quarterly Project Status Update Presented by the Humboldt Skatepark Collective (HSC) | Pg. 199 |
| | Attachment 1 – Quarterly Report from Humboldt Skatepark Collective | Pg. 200 |

E. CONTINUED AND NEW BUSINESS

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| E.1 | Consider Approval of Resolution 2021-14 Supporting Assembly Concurrent Resolution No. 17 and Proclaiming May 16-22 to be Special Districts Week (Action) | Pg. 201 |
| | Attachment 1 – Resolution 2021-14 | Pg. 202 |
| | Attachment 2 – Bill Text ACR 17- Voepel | Pg. 204 |
| E.2 | Review and Begin Discussion of Post-COVID Board Meeting Venue and Alternatives (Information) | Pg. 207 |
| | Attachment 1 – Bill Text AB 703 | Pg. 210 |
| | Attachment 2 – Bill Text AB 361 | Pg. 213 |
| | Attachment 3 – Bill Text AB 339 | Pg. 218 |
| E.3 | Review Operations Draft Budget for Water, Wastewater, and Streetlights Funds FY2021-22 (Information) | Pg. 227 |
| | Attachment 1 – FY2021-22 Draft Operating Budget for Water | Pg. 229 |
| | Attachment 2 – FY2021-22 Draft Operating Budget for Wastewater | Pg. 230 |
| | Attachment 3 – FY2021-22 Draft Operating Budget for Streetlights | Pg. 231 |
| E.4 | FY2020-21 Parks/General Fund Budget Review and Potential Amendment (Action) | Pg. 233 |
| | Attachment 1 – Revised FY2020-21 Budget for the Parks/General Fund | Pg. 235 |

- E.5 Consideration of Resolution 2021-15 Designating the General Manager as the Authorized Agent to Execute a Lease with the State Lands Commission and Sign other Documents as Necessary to Successfully Implement the Mad River Floodplain and Public Access Enhancement Project (Action) **Pg. 237**
- Attachment 1 – Resolution 2021-15 **Pg. 241**
- Attachment 2 – Draft State Lands Commission Lease including Staff Report and Attachments **Pg. 243**

F. REPORTS

No specific action is required on these items, but the Board may discuss any particular item as required.

F.1 ACTIVE COMMITTEE REPORTS

- a. Parks and Recreation Committee (Binder/Clark-Peterson)
- b. Area Fund (John Kulstad/Clark-Peterson)
- c. Redwood Region Economic Development Commission (Clark-Peterson/Binder)
- d. McKinleyville Senior Center Board Liaison (Clark-Peterson/Binder)
- e. Audit (Orsini/Couch)
- f. Employee Negotiations (Couch)
- g. McKinleyville Municipal Advisory Committee (Orsini)
- h. Humboldt Local Agency Formation Commission (Couch)
- i. Environmental Matters Committee (Couch/Clark-Peterson)
- j. AdHoc Committee – Community Forest (Mayo/Orsini)
- k. AdHoc Committee – Latent Powers (Couch/Orsini)

F.2 LEGISLATIVE AND REGULATORY REPORTS

F.3 STAFF REPORTS

- a. Support Services Department (Colleen M.R. Trask) **Pg. 283**
- b. Operations Department (James Henry) **Pg. 285**
- c. Parks & Recreation Department (Lesley Frisbee) **Pg. 291**
- d. General Manager (Pat Kaspari) **Pg. 299**
- Attachment 1 – WWMF Monthly Self-Monitoring Report **Pg. 305**

F.4 PRESIDENT’S REPORT

F.5 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEMS REQUESTS

G. ADJOURNMENT

Posted 5:00 pm on April 30, 2021

Pursuant to California Government Code Section 54957.5, this agenda and complete Board packet are available for public inspection on the web at McKinleyvillecsd.com/minutes or upon request at the MCSD office, 1656 Sutter Road, McKinleyville. A complete packet is also available for viewing at the McKinleyville Library at 1606 Pickett Road, McKinleyville. If you would like to receive the complete packet via email, free of charge, contact the Board Secretary at (707)839-3251 to be added to the mailing list.

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.