



**Mission statement of McKinleyville Community Services District:**  
“Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner.”

**NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE  
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS  
WILL BE HELD  
WEDNESDAY, DECEMBER 9, 2020 AT 5:30 p.m.**

**TELECONFERENCE Via ZOOM & TELEPHONE\*\***

**Use ZOOM MEETING ID: 816 4086 3003 (<https://us02web.zoom.us/j/81640863003>) or DIAL  
IN TOLL FREE: 1-888-788-0099**

To participate, please teleconference using the toll free number listed above, or join through the internet at the Zoom App with weblink and ID number listed above, or the public may submit written comments to the Board Secretary at: [comments@mckinleyvillecsd.com](mailto:comments@mckinleyvillecsd.com) up until 4:30 p.m. on Tuesday, December 8, 2020.

All Public Comment received before the above deadline will be provided to the Board at 9 a.m. on Wednesday, December 9, 2020 in a supplemental packet information that will also be posted on the website for public viewing.

To participate during the meeting itself, the public will be admitted as attendees. Each member of the public will need to raise their hands to be recognized to speak.

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## **AGENDA**

### **A. CALL TO ORDER**

- A.1 Introduce November 3, 2020 Election Results, Administer Oath of Office to Elected Directors and Adopt Resolution 2020-26 Accepting Election Results and Seating Elected Directors Attachment 1 – Resolution 2020-26 and Exhibit A **Pg.3**  
**Pg. 5**
- A.2 Roll Call
- A.3 Pledge of Allegiance
- A.4 Discuss and Update Board Officer Rotation Schedule for 2021 Calendar Year **Pg. 12**
- A.5 Additions to the Agenda

*Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those*

*members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.*

## A.6 Approval of the Agenda

## **B. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

- Zoom Public Comment: When the MCSD Board President announces the agenda item that you wish to comment on, you must use the “raise your hand” feature that is present at the bottom of your screen. If you are on the phone, you will need to press star (\*) 9 on your phone, which will raise your hand. When it is time for public comment on the item you wish to speak on, you will be recognized by the Board President and you will be allowed to unmute (please note, your unmute and video are disabled throughout the meeting, and your audio only will be enabled when called upon, and you will be able to unmute at that time). You will have 3 minutes to comment.

## **C. CONTINUED AND NEW BUSINESS**

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|-----|---|---------------|
| C.1 | Review Board Committee Appointments for 2021 Calendar Year            | <b>Pg. 14</b> |
|     | Attachment 1 – Board Policy Manual Appendix A – Committee Assignments | <b>Pg. 16</b> |

## **G. ADJOURNMENT**

### **Posted 5:00 pm on December 7, 2020**

*Pursuant to California Government Code Section 54957.5. this agenda and complete Board packet are available for public inspection on the web at [McKinleyvillecsd.com/minutes](http://McKinleyvillecsd.com/minutes) or upon request at the MCSD office, 1656 Sutter Road, McKinleyville. A complete packet is also available for viewing at the McKinleyville Library at 1606 Pickett Road, McKinleyville. If you would like to receive the complete packet via email, free of charge, contact the Board Secretary at (707)839-3251 to be added to the mailing list.*

*McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.*